



BOOSTER CLUB BY-LAWS

Bylaws of Westwood Soccer Booster Club

A Texas Non-Profit Corporation

ARTICLE I: NAME

SECTION 1. The name of the organization shall be the Westwood Soccer Booster Club, hereafter referred to as the "Club".

ARTICLE II: OBJECTIVES AND PURPOSE

SECTION 1. The Westwood Soccer Booster Club is organized exclusively for charitable, scientific and educational purposes, more specifically to provide encouragement and generate support for the boys and girls soccer teams of Westwood High School. This Club is the only authorized athletic booster club for these teams.

SECTION 2. The primary objectives of the Club will be to engage in, but not be limited, to the following activities:

1. Positive interaction between the club, school officials, coaching staff, student body, community, and general public.
2. Pregame and post game rallies and ceremonies.
3. Fund raising activities.
4. Communication of Westwood soccer news to the various media.
5. Communication of a positive image of the Westwood soccer program to the community.
6. Working for the development of a constructive attitude by all students toward all levels of soccer endeavors.
7. Promote and support the Westwood soccer program.
8. Increase school and community involvement in the Westwood soccer program.
9. Provide financial support to the soccer program.
10. All Westwood Soccer Booster Club activities will be conducted in accordance with U.I.L. guidelines, applicable laws, and the policies of the Round Rock I.S.D. and Westwood High School.

ARTICLE III: MEMBERSHIP

SECTION 1. Membership in the club shall consist of parents of active players, members of the community, alumni, and businesses interested in promoting greater interest in and support of the Westwood Soccer program. All members shall be required to abide by the by-laws of the club.

SECTION 2. Any dues paying member in the soccer program of that fiscal year may vote in elections, or on any issue. Ten percent of the dues paying members shall constitute a quorum for voting in elections or on any issue.

SECTION 3. Dues for each type of membership shall be established each year by the membership upon receipt of a recommendation from the officers.

ARTICLE IV: OFFICERS AND THEIR ELECTIONS

SECTION 1. The officers of the Club shall consist of Co-Presidents (representatives from each of the boys and girls programs), a secretary, a treasurer, and a parliamentarian / historian.

The club is a non-profit Texas corporation which is run by a Board of Directors of at least three directors. The Club Officers shall serve as the Board of Directors.

The officers, with the exception of the parliamentarian / historian shall be elected.

SECTION 2. A nominating committee composed of three members shall be appointed by the Co-Presidents. The nominating committee shall prepare a slate of candidates for presentation to the general membership at the April meeting. At least one candidate for each office must be presented by the nominating committee. Any dues paying member with an actively participating player(s) shall be eligible to serve as an officer.

The election of officers shall be held at the April meeting. Following the presentation of recommendations of the nominating committee, the floor shall be opened for nominations from the general membership. Officers will serve for a period of one year and their term of officer shall commence on June 1.

The parliamentarian / historian shall be appointed by the Co-Presidents, subject to the approval of the newly elected officers.

SECTION 3. The Co-Presidents shall chair both the general and business meetings, develop the agenda for the meetings, invite speakers, if appropriate, appoint the nominating committee, appoint other committees as may be necessary, and act as spokesperson for the Club. A Co-President will be another authorized signor on the bank account.

The Secretary shall be responsible for the written records of the Club and handle all clerical matters, including the keeping of minutes of all official meetings of the Club. Additionally, the Secretary shall be responsible for publishing information about meetings and events in local and school newspapers and organize the dissemination of notices about meetings and planned events.

The Treasurer shall have custody of all money and shall maintain all financial records as directed by the Club, including a record of all money received and disbursed. The Treasurer shall make financial reports at any meetings. The Treasurer shall sign on the bank account. Checks equal to or greater than \$2,500.00 shall be countersigned by a Co-President of the corporation.

The Parliamentarian / Historian shall keep time and order at all meetings and shall keep a scrapbook of any articles from school and/or local papers, as well as any pictures that might be available.

SECTION 4. The Co-Presidents shall call meetings of the officers of the Club, as deemed necessary.

SECTION 5. If an officer vacates a position, except for the Co-Presidents, the Co-Presidents shall appoint someone to fill the vacant office. The appointee shall serve for the remaining term of office. In the case of a Co-President's position becoming vacant, the remaining officers, by a majority vote, shall elect a replacement for the unexpired term.

SECTION 6. A quorum shall consist of a simple majority of officers.

ARTICLE V: MEETINGS

SECTION 1. Meetings of the general membership will be held before the start of the soccer season in November or December, and after the end of soccer season in April. Additional meetings may be called by the Co-President(s). A simple majority of the club officers must be present for the conduct of official business.

SECTION 2. An awards event shall be held each year to recognize soccer athletes.

SECTION 3. Notices for club meetings will be posted on local billboards (as available), emails and/or letters sent home via student athletes. Other means of communication will be utilized, including a newsletter, when deemed appropriate by the Co-Presidents.

ARTICLE VI: FISCAL YEAR

SECTION 1. The fiscal and business year of the club shall be from June 1 thru May 31.

ARTICLE VII: COMMITTEES

SECTION 1. Club officers shall appoint committee chairpersons. The chairpersons and committees shall be under the direction of the Club officers.

Standing committees may include, but not be limited to, Concessions; Program; Membership; Fund Raising / Spirit Sales; Yard Signs; Publicity; Field Maintenance and Alumni Games (see attached appendix for suggested duties and responsibilities for the committees).

Additional chairpersons and committees may be appointed by the officers as deemed necessary. Chairpersons and Committees shall be under the direction of the Club officers.

SECTION 2.

CONCESSIONS COMMITTEE

A chairperson will oversee a girls and boys representative who will ensure the concession stand is stocked for their respective games. The concession stand will be open during all home games and tournaments. A standardized menu will be developed and posted. Merchants can be solicited for donations.

PROGRAMS COMMITTEE

A chairperson will work with a girls and boys representative to develop a soccer program. Duties include selling advertising, obtaining schedules, arranging for pictures taken of players and coaches, and arranging for printing. A suggested source is RRISD Print Services.

MEMBERSHIP / ATHLETIC PASS COMMITTEE

A chairperson will distribute membership envelopes at the beginning of the year. At the pre-season meeting, the chairperson will sell the athletic passes.

FUND RAISING / SPIRIT SALES COMMITTEE

A chairperson will organize any fund raising/spirit sales events. They will work closely with any or all booster clubs at Westwood High School. One of the spirit items could be photo buttons of the soccer players.

YARD SIGN COMMITTEE

A chairperson will coordinate the production of soccer ball yard signs for varsity players, and create signs for the other players.

PUBLICITY COMMITTEE

A chairperson will coordinate with representatives from boys and girls teams to arrange for all publicity, including statistics (goals, assists, records for varsity, j.v. and freshman teams), articles, and pictures in the Austin American Statesman, Round Rock Leader and Hill Country News.

FIELD MAINTENANCE COMMITTEE

A chairperson will coordinate field maintenance duties with the coaches and RRISD. Duties will include seeding and fertilizing the soccer field during the fall, well in advance of the soccer season.

ALUMNI GAME COMMITTEE

A chairperson will coordinate the Alumni game. The chairperson will work with representatives to maintain list of names and addresses of players, arrange for publicity in the Austin American Statesman, Round Rock Leader, Hill Country News, and the MUD signs. The chairperson will set up and enforce rules of play, oversee distribution of shirts and arrange for an announcer and time of the game.

ARTICLE VIII

SECTION 1. These by-laws may be amended wholly, or in part, by the vote of the majority of the membership in attendance at any general meeting. If possible, the proposed amendment and the vote on the amendment should be posted prior to the meeting. The amendment must be read aloud, at the meeting, and an opportunity for discussion must be provided, prior to voting on the amendment.

Adopted by the Corporation, this th day of September 2003.

Co-President

Treasurer