

Concession Stand Duties

Set-up

1. **Begin cooking meats – start with 6 of each kind of meat.**
2. **Be conservative with cooking the meat so that little or none is left-over.**
3. **Prepare fresh veggies – wash and cut for serving. Put in serving containers and on ice, if it is not weather.**
4. **Put out condiments and on ice, if it is hot weather.**
5. **Put pickles, relish, hot sauce and cheese in serving containers and on ice, if it is hot weather.**
6. **Put water in roaster and plug in.**
7. **Prepare coffee and hot water for cocoa if the weather is cold.**
8. **Prepare iced tea if the weather is warm.**
9. **Put ice and water in large coolers and put in the dugouts. Restock the cups if necessary on trolley. Make sure it is always full during tournaments.**
10. **Open windows.**
11. **Wipe off countertops.**
12. **Check bathrooms for toilet paper, paper towels and soap.**

Clean-up

1. **Wash all dishes and dry and/or leave in drainer.**
 2. **Wrap up any left-over food and give to players and /or coaches.**
 3. **Refrigerate left-over veggies and condiments.**
 4. **Pour water out of coffee pots and roaster,**
 5. **Empty out coffee filter from coffee pot.**
 6. **Empty and put dug-out water containers back into concession stand.**
 7. **Clean off grill and wheel into concession stand.**
 8. **Close windows and lock.**
 9. **Throw away trash into big containers outside.**
 10. **Restock refrigerator with drinks, if necessary.**
 11. **Sweep floors.**
 12. **Turn off lights.**
 13. **Lock and close door.**
- **The concession will be stocked at all times. If you run out of something get money out of the cash box and go purchase whatever you may need at HEB and put receipts for purchase back into cash box.**
 - **Questions?**
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